

AMS/FAST CHANGE REQUEST (CR) COVERSHEET

Change Request Number: 22-41

Date Received: 01 March 22

Title: Additional Ratification Changes - Procurement Templates

Initiator Name: Tim Eckert

Initiator Organization Name / Routing Code: Procurement Policy Branch, AAP-110

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Policy and Guidance: (Please check only one box)

- | | |
|---|--|
| <input type="checkbox"/> Policy | <input type="checkbox"/> Procurement Tools and Resources |
| <input type="checkbox"/> Guidance | <input type="checkbox"/> Real Property Templates and Samples |
| <input type="checkbox"/> Procurement Samples | <input type="checkbox"/> Procurement Clauses |
| <input checked="" type="checkbox"/> Procurement Templates | <input type="checkbox"/> Real Property Clauses |
| <input type="checkbox"/> Procurement Forms | <input type="checkbox"/> Other Tools and Resources |
| <input type="checkbox"/> Procurement Checklists | |

Summary of Change:

Change Ratification Memorandum - The change separates the Ratification Memorandum into two separate Memos - Ratification Memorandum of Facts and Ratification Decision Memorandum.

Reason for Change:

Memorandum of Facts is a separate document reviewed by Contracting Officer who makes their determination and forwards to Ratifying Official. CO Determination and Ratifying Official should also be a separate document.

Development, Review, and Concurrence: AGC-530/AAQ/AAP-110

Target Audience: Program Office and Contracting Personnel

Briefing Planned: No.

ASAG Responsibilities: None.

Section / Text Location:

Procurement Templates - Ratification Memorandum changed to Ratification Memorandum of Facts, and new Ratification Decision Memorandum added (corresponding changes to Guidance)

The redline version must be a comparison with the current published FAST version.

☒ I confirm I used the latest published version to create this change / redline

or

☐ This is new content

Links: https://fast.faa.gov/PPG_Procurement_Templates.cfm

Attachments: Attached.

Other Files: N/A.

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